



Outfitting The Church To Influence The World

595 Graafschap Rd., Holland, MI 49423, 616-796-3370, www.christmemorial.org

Mission of Staff

The staff at Christ Memorial Church will shepherd and develop reproducing volunteer ministry teams.

Vision of Staff

Christ Memorial Church will develop and maintain a spiritually and emotionally mature staff of professionals who will build effective volunteer ministry teams that accomplish the mission of CMC and mentor interns who will go on to do the same in other churches and ministries.

Position Title: Director of Worship Arts

Position Status: Full time/Salaried/Exempt

Reports to: Lead Pastor

Position focus: Christ Memorial Church has a rich tradition of classic worship in a variety of genres. We are blessed with an excellent choir, orchestra, bell ensemble and more to enrich the worship experience and glorify God. The Director of Worship Arts will shepherd and administrate the volunteers (around 150) and staff towards excellence in worship arts for our in-person and digital congregations.

Works cooperatively with: Pastors and other worship team members

Primary Strengths Required:

- Godly character
- Proven ability to lead a variety of music styles at a high level of competency
- Strong administrative and networking skills
- Highly relational
- Commitment to personal, professional, and creative growth
- Helping others develop musical and creative gifts
- Familiarity with and appreciation for Reformed worship and liturgy

Responsibilities

1. Shepherd

- The Worship Staff
 - Through weekly meetings, individual discipleship, prayer, and counsel, and creating a positive and productive team dynamic
- The Worship Volunteers (around 150 people)
 - This includes the choir, orchestra, brass ensembles, Westminster Bell Choir, and other ensembles (Flute Ensemble, Men's Chorus, Women's Chorus, Sacred Dance Team, individual solos, etc.)
 - Shepherding these groups like a small church including counseling, prayer, and discipleship rehearsals

2. Administrate

- The Worship Team
 - Leading Weekly Staff Meetings
 - Give vision and make sure that we are on task with the church's future vision
 - Lead in a creative and adaptable way
 - Oversee the Worship budget and align funds to vision
- The Worship Volunteers
 - Long Range Planning
 - Choosing music for 6 months in advance so all music can be ordered, filed, and distributed
 - Weekly Planning
 - Making sure that all the volunteers have everything needed to serve in an excellent way
 - Oversee the recruitment and development of younger artists (music, dance, etc)
 - Work with technology team to ensure excellent sound, lighting, and video in worship spaces

3. Create

4. Short Term

- a. Creating weekly worship themes in conjunction with the Teaching Pastor
- b. Creating worship services that include fresh ideas using all the arts.
- c. Investigating new worship ideas
 - i. Conferences, online services, and other study material

• Long Term

- Creating and producing 4 concerts per year
 - 2 from the church volunteers (Christmas Eve and Spring)
 - 2 from outside artists (Fall and Spring)
- Apprised of current musical and worship trends as well as classical standards.
- Values Reformed liturgies, standards, and seasons of the church year.
- Arranging and writing new music
 - Knowledgeable of Finale and other music software programs

Recommended Schedule:

Sunday:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

If interested in this position, please send resume to: jobs@christmemorial.org